



EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE

MINUTES of the meeting held at Goscote Room, County Hall, Leicestershire, LE3 8RB on 28 September 2015 from 10.30 - 11.40

Leicestershire County Council

Cllr Peter Osborne ✓

Cllr Byron Rhodes (Chair) ✓

Nottingham City Council

Cllr Graham Chapman (Vice Chair) ✓

Cllr Alan Clark ✓

East Midlands Shared Services

Lucy Littlefair - Head of EMSS ✓

Leicestershire County Council

Rachel Firth - Assistant Finance Business Partner ✓

Chris Tambini - Assistant Director, Strategic Finance, Property & Procurement ✓

Nottingham City Council

Glen O'Connell - Corporate Director for Resilience ✓

Shail Shah - Head of Internal Audit ✓

James Welbourn - Governance Officer ✓

Call-in

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until **8 October 2015**.

14 APOLOGIES FOR ABSENCE

Geoff Walker

15 DECLARATIONS OF INTERESTS

None

16 MINUTES

The minutes of the meeting held on 8 June 2015, were confirmed and signed by the Chair.

17 EXCLUSION OF PUBLIC

RESOLVED to exclude the public from the meeting during consideration of the remaining items in accordance with section 100a(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, in so far as the following reports contain information of a sensitive business nature.

18 EXEMPT MINUTES

The exempt minutes of the meeting held on 8 June 2015, were confirmed and signed by the Chair.

19 EAST MIDLANDS SHARED SERVICES PERFORMANCE AND TRANSFORMATION PROGRAMME UPDATE

Lucy Littlefair, Head of East Midlands Shared Services (EMSS) introduced an update on the Performance and Transformation programme.

RESOLVED to approve the recommendations set out in the report and added to at the meeting.

20 EAST MIDLANDS SHARED SERVICES FINANCIAL UPDATE

Rachel Firth, Assistant Finance Business Partner at East Midlands Shared Services (EMSS) introduced a Financial Update.

RESOLVED to approve the recommendations set out in the report.

Reasons for recommendations

As set out in the report.

Other options considered

As set out in the report.

21 EAST MIDLANDS SHARED SERVICES PARTNERSHIP - ORACLE SYSTEM SUPPORT AND DEVELOPMENT

Rachel Firth, Assistant Finance Business Partner at East Midlands Shared Services (EMSS) introduced a report on the Oracle System support and development.

RESOLVED to approve the recommendations set out in the report and added to at the meeting.

Reasons for recommendations

As set out in the report.

Other options considered

As set out in the report.